# **TOSHIBA**

Leading Innovation >>>

# MyQ

# Highlight Feature

## Print/Copy Management

- > Managed by device, user or department
- > Control black or colour prints
- > Restrict application printing
- > Establish quotas
- > Cost allocation or chargeback
- > Rules and routing

### **User Management**

- > Mobile Printing
- > Secure Printing
- Follow Me Printing
- > Job management
- > Scan management
- > OCR or FAX server connector



# Your challenge

Printing and copying costs are increasing every year. There could be a lack of visibility and accounting for printing documents, printing un-necessary document in color, leak of secure documents and un-claimed prints at the printer.

As such, there is a very limited control over document output cost or any workflow monitoring, this means that documents were scanned and distributed without any supervision, service cost as well as the expenses related to the procurement and distribution of consumables had risen to an unacceptable high level.

There is also no system for secure printing which the users would often face the situation when their documents printed on a shared printing device were taken by mistake by another colleague, printing at the same time.

When a shared printer happens to be occupied, run out of toner, or is simply out of order, the user has to go back to his/her computer, reprints the document and goes to another printer which is unproductive.

#### Our solution

- Complete monitoring of printing servicesPrint environment optimization
- Security issues and user login
- Print, copy and scan accounting
- Job management / follow me functionality / Scan management





#### Your benefits

#### Company printing optimization

Users are given the option managing their print jobs using the MyQ online. Interface, this way they, can easily cancel jobs that were sent to the printer by mistake, or are now unnecessary.

#### Save time with - follow me

The principle here is that the user does not print directly to a specific printer, but to a shared queue, where the job is stored and waits to be printed until they login on one of the printers. Particularly useful where one devices might be out of service or is currently occupied by another user.

#### IT administrator time saver

All administration is made through on online interface. Installation of new devices on the network is automatic. The IT Administrator can see the status of all devices on the network thanks to the integrated service module.

#### Where to use

Any company which captures and prints information.

Examples would be:

- > Retail
- > Logistic
- > Manufacturing
- > Education
- > Banking and Finance

John Doe

- > Oil and Gas
- > Healthcare
- > Government

The Toshiba's MyQ solution could help to retain the competitive edge in your business by increasing your efficiency and effectiveness. Thus, you could now take lead in your business.



For more information and a complete list of MFPs with this feature please contact us:

#### Toshiba TEC Singapore Pte Ltd

2 Ang Mo Kio Street 62 Singapore 569138 Tel: (65) 6481 9488 Fax: (65) 6481 2385

TOSHIBA TEC SINGAPORE www.estudio.com.sg